



Newtown C of E Primary School

School Traffic Policy

Ratification Date:	April 2015	Signed:	Mrs Karen Russell (HEAD TEACHER) Mrs Janet Cane (CHAIR OF GOVERNORS)
Reviewed	March 2024	Signed:	Mrs Emma Howlett (Headteacher) Mrs Glynis Wright (Chair of Governors)
Reviewed	May 2026	Signed:	Mrs Emma Howlett (Headteacher) Mrs Glynis Wright (Chair of Governors)
Next Review	March 2028		

School Vision

At Newtown C of E Primary School, our motto is enriched and sustained by our Christian values of **Love, Courage and Friendship**, rooted in the teachings of the Bible. We are guided by the call to *“love one another as I have loved you”* (John 13:34), *“be strong and courageous... for the Lord your God is with you wherever you go”* (Joshua 1:9), and *“a friend loves at all times”* (Proverbs 17:17).

As a school at the heart of an evolving community, we warmly welcome children and families from a wide range of backgrounds and experiences. We are enriched by the unique qualities each child brings and value the talents and perspectives that help us grow together.

We are an aspirational school serving our community. We seek to know, understand and celebrate every child, nurturing their individual strengths and talents. We prepare our children to become confident, responsible global citizens in an ever-changing world, guided by our core values of love, courage and friendship.

Through **Love**, we show kindness, compassion and generosity, building a community where everyone feels safe, welcomed and valued. Through **Courage**, we persevere, meet challenge with confidence, and stand up for what is right with honesty and grace. Through **Friendship**, we grow together — encouraging one another, celebrating each other's gifts, and looking to the future with hope and aspiration.

We live out these values by:

- Being a caring, welcoming and inclusive Christian community where staff, pupils, parents and governors work together in a safe and supportive environment, inspired by *“Above all, love each other deeply”* (1 Peter 4:8)
- Promoting the welfare and dignity of every child, safeguarding them from harm — including physical, sexual and emotional abuse, neglect and bullying — in accordance with statutory guidance in *Keeping Children Safe in Education* (Department for Education)
- Providing a rich, engaging curriculum that equips children with the knowledge, skills and character to become lifelong learners and responsible citizens, reflecting Christian teachings and British Values

- Building strong, positive partnerships with parents, the church and the wider community, and encouraging participation in local, national and global initiatives
- Fostering our Learning Behaviours of Resilience, Focus, Independence, Self-Regulation, Respect and Boundaries, encouraging children to act with integrity, perseverance and kindness in all they do

At Newtown, we want every child to know they belong, are cherished, and are capable of great things. Through **Love, Courage and Friendship**, we grow minds, shape futures and journey together in hope.

Safeguarding Statement

At Newtown C of E Primary School we respect and value all children and are committed to providing a caring, friendly and safe environment for all our pupils so they can learn, in a relaxed and secure atmosphere. We believe every pupil should be able to participate in all school activities in an enjoyable and safe environment and be protected from harm. This is the responsibility of every adult employed by, or invited to deliver services at Newtown C of E Primary School. We recognise our responsibility to safeguard all who access school and promote the welfare of all our pupils by protecting them from physical, sexual and emotional abuse, neglect and bullying. Safeguarding at Newtown C of E Primary School is carried out in line with the statutory guidance in 'Keeping Children Safe in Education' published by the Department for Education.

1. Aim

The aim of this policy is to minimise, as far as possible, the health and safety risk to all users (staff, pupils, parents and visitors) of the school site.

2. Access

Access by all vehicles – main double gates at car park entrance.

Access by pedestrians – single gates situated at front of school next to cycle path

In order to minimise risks to health and safety the following procedures apply -

2.1 Staff

- to restrict speed on the school site to a maximum of 5mph
- be vigilant of pedestrians and other vehicles
- to restrict movement on or off site during the school day, and in particular during lunch and break times and in between lessons
- to park in designated spaces
- not to park on double yellow lines and zig zag lines
- take extra care when crossing the cycle path from car park to pedestrian access

2.2 School Transport Companies – coaches, minibuses.

- not to drive on to the school site
- be vigilant of pedestrians and other vehicles
- take extra care at pedestrian crossings
- not to park on double yellow lines or zig zag lines
- to drop off in Forton Road as detailed in the Traffic on Site Risk Assessment.

- to pick up in Forton Road as detailed in the Traffic on Site Risk Assessment.

2.3 Parents and Carers

- not to drive on to the school site
- be vigilant of pedestrians and other vehicles
- take extra care when on the cycle path at the front of the school pedestrian gates
- not to park on double yellow lines and zig zag lines
- to drop off/pick up son/daughter outside the school – taking into account the safety of others and the highway code

2.4 Others e.g. Visitors/Contractors/Suppliers

- not to drive on to the school site
 - between 8.15am and 9.00am
 - between 2.45pm and 3.30pm
- to restrict speed on the school site to a maximum of 5mph
- be vigilant of pedestrians and other vehicles
- take extra care when crossing the cycle path at the front of the school
- not to park on double yellow lines and zig zag lines
- **All contractors must have a banksman escort the vehicle on the site at all times as detailed in the Traffic on Site Risk Assessment.**

3. Parking

There is a designated disabled parking space reserved for the use of blue badge holders only.

The car park will be locked shut at the beginning and the end of the school day.

3.1 School Staff

Parking spaces are limited on the school site but every effort is made to accommodate the vehicles of full time school staff. When spaces are full, staff must find an alternative place for parking.

3.2 Visitors

Spaces are unlikely to be available and visitors are advised to find an alternative place for parking.

3.3 Cycling

Any person with a bicycle should:

- Dismount at the school gates and then push the bicycle on the site.
- Be vigilant of drivers, other cyclists and pedestrians.
- Secure the bicycle in designated areas.
- It is the cyclists' responsibility to ensure that their bicycle is in a safe and suitable condition. Parents and carers agree to this when a cycling permit is issued for pupils.

4. Walking to School

Whenever possible children are encouraged to walk to school for the following reasons:

- As a form of healthy exercise
- To ease traffic congestion i.e. to avoid hazards on the road or pavement
- To offer road safety experience

Children should be vigilant of pedestrians and vehicles and be aware of the dangers involved and act sensibly when walking or cycling, paying particular attention when crossing roads.

The cycle path gates will be closed at the start and finish of the school day to remind cyclists to dismount.

5. Community

Local residents are aware of the increase in traffic at the start and end of the school day.

The school will inform local residents of events during out of school hours which may result in increased levels of traffic.

6. Injuries to persons

Any injuries caused by traffic on site should be reported to the School for further investigation. The School will only have a responsibility if proved to be negligent in any way.

7. Damage to vehicles and bicycles

The school will not be responsible for claims relating to damage or theft from vehicles and bicycles on the site. All vehicles/bicycles are left at owners risk and they are advised to secure their vehicle/bicycle before leaving them. If the owner/driver feels that the school has been negligent in any way then the matter should be reported to the School immediately for further investigation. The School will only have a responsibility if proved to be negligent in any way.

8. Junior Road Safety Officers

Our school is proud to be part of the Junior Road Safety Officer (JRSO) scheme, which encourages pupils to promote road safety awareness within the school community. Through the JRSO programme, children take an active role in helping to keep everyone safe by sharing important road safety messages, supporting campaigns, and encouraging safe and sustainable travel to and from school.

9. Review

This policy shall be reviewed by the School Governing Body every two years, or sooner if deemed necessary.