

Newtown C of E Primary School



Code of Conduct *for Parents and Carers*

This Code of Conduct is an unsigned agreement between the Parent or Carer and Newtown C of E Primary School. In the same way that we are committed to the Code of Conduct, we expect all our parents and carers to adhere to the code. Guidance for the Code of Conduct has been taken from Hampshire County Council.

At Newtown C of E Primary School, we are very proud and fortunate to have a very dedicated and supportive school community. At our school, the staff, governors, parents and carers all recognise that the education of our children is a partnership, framed by our school's Christian ethos values of Love, Friendship and Courage and our learning behaviours. At the heart of the relationship that exists between the School and its parents is the understanding that we have the long-term interests of your sons and daughters in common. We are committed to helping your children to become lifelong learners and good citizens.

The purpose of this code of conduct is to provide the expectations about the conduct of all staff, parents, carers and family members connected to our school as we continue to welcome and encourage parents and carers to participate fully in the life of our school. The code, seeks to ask for your cooperation and understanding and complements the Home School Agreement you have signed.

As well as following the guidance set out in our Home-School Agreement, we expect:

- our school community to respect our Christian ethos values, keep our school tidy and set a good example by their own behaviour both on school premises and when representing the school in the wider community
- our parents and carers to keep our children safe by adhering to the schools request to park safely outside the school gates during the morning and afternoon collections
- good working relationships between staff and parents which will equip our children with the necessary skills for their education
- parents and carers not to immediately challenge staff who have raised a concern with their child or impose a sanction/consequence on the child.
- any difficulties to be resolved in a constructive manner, through an open and positive dialogue.
- Our children to behave. When they don't we will impose sanctions and seek to address the causes of poor behaviour. We expect our parents and carers to support us in this.
- That no photographs or videos are taken of children at any school events.
- Understand that no staff members or volunteers consent to having any discussions or meetings recorded electronically.

We understand that everyday misunderstandings can occasionally cause frustrations and have a negative impact on our relationship. Where issues arise or misconceptions take place, please follow the procedure below:

- Ask to speak to your child's Class Teacher in the first instance
- If necessary, raise the concern with the KS1 or KS2 Learning leader, who will be available to meet with you to talk through the issue and resolve it
- If, after this process, you feel you would like to speak to the Assistant Headteachers or Headteacher, then please make an appointment at the school office.
- If you then feel the issues remain unresolved, please follow the school's complaints procedure. This is available on the school website or a copy can be requested from the school office.

Behaviour that will not be tolerated:

Any inappropriate or disruptive behaviour, which interferes or threatens to interfere with any of the school's normal operation or activities anywhere on the school premises. This includes:

-  Using loud or offensive language or displaying temper and or/aggression
-  Threatening in **any way**, a member or staff, visitor, fellow parent/carer or child.
-  Damaging or destroying school property. If a child should damage or destroy school property on purpose, parents will be asked to reimburse or contribute to the cost of replacing/repairing the item. Mrs Howlett will consider each incident on a case by case basis.
-  The use of physical, verbal or written aggression towards another adult or child. This includes physical punishment of your own child on school premises.
-  Smoking, taking illegal drugs or the consumption of alcohol on school premises.
-  Sending abusive, derogatory or threatening emails or text/voicemail/phone messages or other written communications (including social media) to anyone within the school community.
-  Defamatory, insulting, offensive or derogatory comments or posts regarding the school or any of the pupils/parents/staff/governors at the school on Facebook or other social media sites.
-  Approaching someone else's child in order to discuss with or chastise them because of the actions of this child towards their own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences)
-  Dogs being brought on to the school premises other than assistance dogs. Please also take care bringing your dogs onto the nearby public highways and ensure that dogs are kept on a lead at all times.
-  Unauthorised recording or live streaming of lessons, meetings, conversations, or any interaction with staff using any device, including mobile phones, smart watches, smart glasses (e.g. Meta/Ray-Ban glasses), tablets, or other recording technology.

Should **any** of the above occur on school premises or in connection with school, the school may feel it necessary to take action which may include:

-  contacting the appropriate authorities or consider banning the offending adult from entering the school the school premises
-  referring the matter to Hampshire County Council Legal Team if the behaviour is considered to be libel or slander
-  the Headteacher contacting the parent or carer asking them to stop the behaviour causing the concern. Failure to do so may result in the parent or carer being banned from the school premises.
-  Involving the police if a member of the school community is in danger.

In the case of the use of social media the school appreciates that most people take part in online activities and social media. It is fun, interesting and keeps us connected. The school has a Facebook page and X account, and uses these as a sharing tool, allowing parents to receive messages and keep up to date with school events and other general information. We encourage you to positively participate if you wish. However, we ask that you use common sense when discussing school life online. Please note that negative or derogatory comments may be switched off.

When using social media we ask that, whether it is public or private, it should **not** be used to fuel campaigns and voice concerns against the school, school staff, parents or children. The Headteacher has an open-door policy and welcomes any parent who wishes to discuss any matter in a calm and productive manner.

Online activity that we consider to be inappropriate includes:

-  Identifying or posting images/videos of children or staff on social media platforms
-  Abusive or personal comments about staff, governors, children or other parents
-  Bringing the school into disrepute
-  Posting defamatory or libellous comments
-  Emails circulated or sent directly with abusive or personal comments about staff or children
-  Using social media to publicly challenge school policies or discuss issues about individual children or members of staff or events that have occurred at school
-  Threatening behaviour, such as verbally intimidating staff or using bad language
-  Using any inappropriate language or swear words
-  Breaching school security procedures

At Newtown C of E Primary School, we take our safeguarding responsibilities seriously and will deal with any reported incidents appropriately, in line with the actions outlined above.

Thank you for abiding by this code in our school. Together we create a positive and uplifting environment not only for the children but also for all those who work and visit our school.

It is important for parents and carers to make sure any persons collecting their children are aware of this policy.

Thank you for your continued support
Emma Howlett
Headteacher

For further information, please also refer to the Home School Agreement and the E-Safety and Rules for the Use of ICT policy.

This policy was reviewed in June 2026.